



Membership: Councillors P. Oakey (Chair), A. Breach (Vice-Chair), J. Anderson-Hill, A. Howard-Evans, S. Macalpine-Downie.

You are duly summoned to attend Bulkington Parish Council General Meeting on **Wednesday 9th April 2025 at 7.30pm** to transact the following business at the location of the Bulkington Village Hall, Bulkington, Wiltshire.

T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	<p>Apologies To receive and accept apologies for those unable to attend.</p>
2.	<p>Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.</p>
3.	<p>Minutes of the previous meeting (i) To approve as a correct record the minutes of the Parish Council meeting held on 12th March 2025. (ii) To note any matters arising from the minutes of the meeting held on 12th March 2025.</p> <p>Standing Orders will be suspended to allow for public participation</p>
4.	<p>Public Participation (i) To enable members of the public to address the Council regarding an item on the agenda. (ii) To receive any petitions or deputations.</p> <p>Standing Orders will be reinstated following public participation</p>
5.	<p>Reports from: (i) To receive an update from the Unitary Councillor – Tamara Reay. (ii) To receive the Chair's report. (iii) To receive the Clerk's report. Drainage update. (iv) To receive up to date external meetings schedule.</p>
6.	<p>Matters arising from previous meetings: (i) To note any new date of volunteers' meeting if available. Venue to be confirmed.</p>
7.	<p>Planning Matters to discuss:- (i) To note the BPC Planning Schedule as at 1st April 2025. (ii) To discuss any other applications received before the meeting.</p>
8.	<p>Maintenance to include items as below:- (i) To discuss and agree Parish Steward – Consideration of jobs for next visit. (ii) To discuss and agree Maintenance Log – for ongoing items.</p>
9.	<p>Finance (i) Payments for approval: a) Clerk's Salary March 25</p>

	<p>b) Clerk's PAYE March 25</p> <p>c) Clerk's expenses to 31st March 25</p> <p>d) Expenses Cllr Anderson-Hill for BVKC Improvements.</p> <p>e) WALC subscription Invoice WALC-0478 - £121.33</p> <p>f) Microsoft 265 renewal £84.99</p> <p>g) Inspect & repair – INV-0876 - £1451.96</p> <p>(ii) To approve invoices/requests for payment received prior to the meeting.</p> <p>(iii) Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation to 31st March 2025. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.</p> <p>(iv) To agree Unity Bank application to open a new account.</p>
10.	<p>AGAR – WI0040 2024-2025</p> <p>(i) To note receipt of PKF Littlejohn instructions as external auditor.</p> <p>(ii) To note that BPC has received income over the £25,000 threshold in 2024-25 and now must be considered a parish council subject to a review, and unable to claim exemption from this.</p>
11.	<p>Playground & Grounds</p> <p>(i) To receive an update on the playground maintenance.</p>
12.	<p>Best Kept Village Competition</p> <p>To receive update and discuss. 17th April deadline.</p>
13.	<p>Annual Meeting and Annual Parish Meeting</p> <p>(i) To agree plan for both meetings.</p>
14.	<p>Governance</p> <p>(i) To discuss and agree Asset Register 2025-26</p>
15.	<p>Correspondence Received Since Last Meeting, to note</p> <p>(i) Wiltshire Council Email update 21.02.2025</p> <p>(ii) Wiltshire Council Annual Report</p>
16.	<p>Confirmation of date of next meeting: Annual <u>Parish Council</u> Meeting on Wednesday 14th May 2025 at 6.30pm, Annual <u>Parish</u> Meeting at 7.30pm</p>

For supporting documents, please go to www.bulkington.org.uk